

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
AGENDA**

March 10, 2020

Notice is hereby given that a **regular meeting** of the Board of Commissioners of Parker County Emergency Services District No. 3 will be held on **March 10, 2020 at 8:00 a.m.**, at the Hudson Oaks Public Safety Building located at 150 N. Oakridge Drive, Hudson Oaks, Texas, for the following purposes:

1. Call meeting to order;
2. Public Comment: In accordance with the Office of the Texas Attorney General, any public comment that is made on an item that is not on the published final agenda will be heard, but not addressed, by the Board of Commissioners. No formal action, discussion, deliberation, or comment will be made by the Board of Commissioners;

CONSENT ITEMS

3. Minutes of the February 18, 2020 Regular Meeting;

REPORTS

4. Report from George, Morgan and Sneed, PC, in connection with the audit of the District's Financial Statements for the fiscal year ended September 30, 2019 and consider taking related action, including:
 - (a) approval of the Audit Report;
 - (b) accepting the Management Representation Letter; and,
 - (c) authorizing the filing of the Audit Report with Parker County Commissioners Court;
5. Receive monthly reports from the District Fire Chief regarding emergency operations, response times, call volume, training activities, firefighter employment issues, inspections and management activities;
6. Receive report from service contract provider (City of Weatherford) and review monthly incident reports;

DISCUSSION/ACTION ITEMS

Financial Matters

7. Receive monthly financial report from the Treasurer and consider taking related action, including:
 - (a) approval of payment of monthly bills, invoices and payroll for February 2020;
 - (b) approval of payment of expenses of \$2,000.00 and above;
 - (c) approval of financial reports for February 2020;
8. Discuss and consider action regarding Purchase Approval Requests;

Miscellaneous

9. Discuss and consider action relating to City of Weatherford's Citizens Fire Academy;

10. Discuss and consider Resolution for Salvage and Surplus Property;
11. Discuss and consider action relating to SAFE-D Conference;
12. Discuss and consider action relating to posting meeting agendas;
13. Discuss and consider action relating to Hudson Oaks Volunteer Fire Department, including but not limited to the Agreement Between Parker County Emergency Services District No. 3 and Hudson Oaks Volunteer Fire Department, Inc.;
14. Discuss and consider action relating to personnel for the fire station;
 - (a) Administrative Assistant, Brenda Pullen
 - (b) Administrator, Donna Lambert
 - (c) Fire Chief, Ron Schultz
15. Discuss and consider action relating to district apparatus;
16. Discuss and consider action relating to construction of a new fire station, including, but not limited to;
 - (a) meeting with potential Architect to review contract, discuss plans for station;
17. Discuss agenda, time and date for next meeting;
18. Adjourn.

A packet containing all supportive documentation for this agenda is available for inspection at Hudson Oaks Public Safety Building located at 150 N. Oakridge Drive, Hudson Oaks, Texas, between the hours of 8:00 a.m. and 5:00 p.m.

Donna Lambert, Administrator
Parker County Emergency Services District No. 3

Parker County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Donna Lambert, Administrator for Parker County Emergency Services District No. 3 at (817) 599-0576 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.