

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held April 11, 2017
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:12 am.
- b. Present were Commissioners Ed Huddleston, Jerry Brooks, Elvera Johnson, and Betty Reinert. Absent was Commissioner Wally Wallace. Also, present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant and City of Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the Minutes of the March 7, 2017 Meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The District Chief's Report was reviewed and discussed.
- b. Chief Rust presented the Monthly Incident Report to the board.
- c. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to accept the District Chief's Report and the Monthly Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for March, 2017 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the monthly bills, invoices and payroll for the month of March, 2017.
- b. The monthly expenses of \$2,000.00 and above were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve the monthly expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for March, 2017 were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve the financial reports for March, 2017. Motion passed unanimously.

Interlocal Agreement

- a. The board discussed the Interlocal Agreement for Dispatch Services.
- b. No action taken.

Task Force

- a. The board discussed the need for an ESD Task Force.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to appoint Commissioners Reinert and Johnson to the ESD Task Force. Motion passed unanimously.

Open Meetings/Confidentiality

- a. The board discussed closed meeting laws.
- b. No action taken.

Per Diem

- a. The board discussed per diem for training and travel required by the district.
- b. No action taken.

Hudson Oaks VFD

- a. The Administrative Assistant presented a review of the Hudson Oaks Volunteer Fire Departments financial statements to the board as required by the contract between the District and the volunteer department.
- b. Motion was made by Commissioner Huddleston and seconded by Commissioner Johnson to accept the review. Motion passed unanimously.

Apparatus Signage

- a. The board discussed requirements for apparatus signage.
- b. No action taken.

Personnel Matters

Commissioner Huddleston called for Executive Session at 9:24 am.

Commissioner Huddleston called for Open Session at 10:25 am.

- a. No action taken.

Real Property

- a. Motion was made by Commissioner Johnson and seconded by Commissioner Huddleston to place the real estate located on Inspiration Drive for sale. Motion was passed unanimously.

Agenda, Time and Date for next meeting

- a. The next meeting was scheduled for May 18, 2017 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 10:32 am.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners