

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held May 21, 2024  
2110 Fort Worth Hwy.  
Weatherford, TX 76086

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Ed Huddleston at 9:00 a.m.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Jerry Stockon, and Betty Reinert were present. Commissioner Bret Privitt was absent. Also present at the meeting was District Administrator Donna Lambert and Weatherford Fire Chief Jonathan Peacock.

**Public Comments and Announcements**

- a. None

**Minutes**

- a. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to approve the Minutes of the April 25, 2024, Regular Meeting. Motion passed unanimously.

**Incident Report**

- a. Chief Peacock presented the April 2024 Incident Report.
- b. No action taken.

**Financial Reports**

- a. The monthly bills, payroll, financial reports, and expenses for \$2,000.00 and above for April 2024 were reviewed.
- b. Maturing Certificate of Deposits were discussed.
- c. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to approve the monthly bills, payroll, expenses of \$2,000.00 and above, and financial reports for April 2024. Motion passed unanimously.

**Purchase Approval Requests**

- a. The board discussed plumbing issues.
- b. No action taken.

**2023-2024 District Audit**

- a. The board reviewed the 2022-2023 Audit Report.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to accept the 2022-2023 Audit Report, accept the Management Representation Letter, and authorize filing the report with Parker County Commissioners Court. Motion passed unanimously.

**Station Lease**

- a. The board discussed the station lease.
- b. No action taken.

**Interlocal Agreement**

- a. The board discussed the cost of the service contract.
- b. No action taken.

**District Apparatus**

- a. The board discussed expenses relating to Brush 236 (2008 Ford);
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Stockon to approve additional expenses of \$2,600.00 for additional lighting on the 2008 brush truck. Motion passed unanimously.

**Real Property/New Station**

- a. Commissioner Huddleston reported the costs of surveys, a grading plan, a landscaping plan and other requirements needed to move forward with construction of the new station. The board discussed the amount of land needed to accommodate the station as originally designed.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Stockon to authorize Commissioner Huddleston to contact the City of Hudson Oaks City Manager Sterling Naron regarding the possibility of a 2-acre land swap, and sharing the costs of surveying, and authorize the expenses for the required civil, environmental, mechanical, structural and tree surveys to move forward with the new station.

**Agenda, Time, and Date for Next Meeting**

- a. The next board meeting was scheduled for June 20, 2024, at 9:00 a.m. at 2110 Fort Worth Highway, Weatherford, TX 76086.

**Adjourn**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting.
- b. Commissioner Huddleston adjourned the meeting at 10:21 a.m.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular meeting held on June 20, 2024.