

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held May 10, 2016
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 8:01 a.m.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Jerry Brooks, Marcus Carter and Ed Huddleston. Absent was Commissioner Wally Wallace. Also present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant, City of Weatherford Fire Department Division Chief Jonathan Peacock and Peter Morgan of George, Morgan and Sneed, P.C.

Public Comments and Announcements

- a. Commissioner Malley asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Carter to approve the Minutes of the April 12, 2016 Regular Meeting. Motion passed unanimously.

2014-2015 Audit Report

- a. Mr. Peter Morgan of George, Morgan & Sneed, P. C. presented the 2014-2015 Audit Report to the board.
- b. After being reviewed, motion was made by Commissioner Carter and seconded by Commissioner Brooks to approve the Audit Report. Motion passed unanimously.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Carter to accept the Management Representation Letter. Motion passed unanimously.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Carter to authorize filing the report with the Parker County Commissioners Court. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief's Report was reviewed.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Carter to accept the Chief's Report. Motion passed unanimously.
- c. Division Chief Jonathan Peacock presented the monthly incident report to the board. The board reviewed and discussed the report.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Carter to accept the Monthly Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for April, 2016 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Carter to approve the monthly bills, invoices and payroll for the month of April, 2016. Motion passed unanimously.

- b. The monthly expenses of \$2000.00 and above were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Carter to approve the expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for April, 2016 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to approve the financial reports for April, 2016. Motion passed unanimously.

Interlocal Agreement

- a. The board discussed the Weatherford Fire Department using Tanker 36 to cover the west side of the district.
- b. No action taken.

Public Funds Investment Training

- a. The board discussed the requirement of the Public Funds Investment Training.
- b. No action taken.

Boomin 4th Activities

- a. The board discussed participation in this year's event.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Carter to participate in the event with a \$1,000.00 budget. Motion passed unanimously.

Real Property

- a. The board discussed properties available for purchase and the needs of the district.

Commissioner Malley called for Executive Session at 8:34 am.

Commissioner Malley called for Open Session at 9:52 am.

- b. Motion made by Commissioner Brooks and seconded by Commissioner Carter to allow the district Building Committee to negotiate potential real property acquisitions. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. Commissioner Huddleston requested that an item be placed on the next Agenda concerning district boundaries.
- b. The next meeting was scheduled for June 14, 2016 at 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned by at 9:58 am.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners